

KIRKANDREWS ON ESK PARISH COUNCIL

Clerk: Allison Riddell
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5th July 2023

Dear Councillor,

You are summoned to a Meeting of **KIRKANDREWS ON ESK PARISH COUNCIL** that will be held in **MOAT VILLAGE HALL** on **MONDAY 11th SEPTEMBER 2023** at 7.30pm.

The meeting is open to members of the public.

Please do not attend the meeting if you have Covid-19 symptoms.

Allison Riddell

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence and approve reasons for absence.

2. REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

3. DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

4. MINUTES

To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 10th July 2023. (copy herewith)

5. PUBLIC PARTICIPATION SESSION

5.1 PUBLIC PARTICIPATION - To receive comments and representations from members of the public in relation to any item on the Agenda. (*Members of the public are permitted to speak on any Agenda item for up to 15 minutes. Those items not on the agenda will not be debated but referred, if appropriate, to the next meeting. Members of the public are not permitted to speak at any other time during the meeting unless invited to do so by the Chairman*).

5.2 CUMBERLAND COUNCIL REPORT – To receive a report from Councillor Pickstone.
Items actioned to Councillor Pickstone from the last meeting are listed below:-

- Plumpe Bridge (concerns regarding fallen stone, first reported 1.6.23)
- Grit bins - no response received from highways (first request submitted November 2021) regarding a request for permission to site additional grit bins
- Request for double white lines on A7 near Glinger junction

6. REPRESENTATIVES' REPORTS

To receive reports by representatives on Outside Bodies.

7. TOWN AND COUNTRY PLANNING APPLICATIONS

None at time of agenda publication

8. NOTIFICATION OF DECISIONS

To note the following decision by Cumberland Council on an application on which the Parish Council has previously commented:-

- **23/0455 – Frankstown, Longtown** – Incorporation of adjoining barn to be used as additional living accommodation on ground floor; erection of porches to north and south elevations; reconfiguration of existing living accommodation; change from pitched roof to higher hipped roof n existing east extension; use of detached barn from domestic storage to domestic garaging
GRANTED

9. FINANCIAL MATTERS

9.1 BANK RECONCILIATION TO 27.08.23

To note a Report by the Clerk. (copy herewith)

9.2 EXPENDITURE TO APPROVE/RATIFY*

To approve/ratify* the expenditure detailed below and any other payments that are received between the time of agenda publication and the meeting:-

- £184.20 Ward Signs - plaque – cheque number 101086*
- £641.40 A. Riddell – net wage to 30.09.23 – cheque number 101087
- £240.00 HMRC – PAYE – cheque number 101088

9.3 BUDGET 2024/25

To consider future projects/proposals that would have a financial impact on the 2024/25 budget.

9.4 MOAT VILLAGE HALL

To consider the installation of wi-fi and a drop-down screen, either through the Beck Burn Community Pot and/or Parish Council funds.

9.5 BECK BURN WIND FARM COMMUNITY POT

9.5.1 To consider any current grant applications.

9.5.2 To consider any projects that could be financed through the community pot.

10. SPEED INDICATION DEVICES

To receive an update from Councillor Bundred.

11. COMMEMORATIVE SEATING AND PLAQUES

To receive an update from Councillor Bundred and the Clerk.

12. BUS SHELTERS

To receive an update from Councillor Z. Armstrong and the Clerk.

13. HIGHWAY ISSUES

13.1 SPEED INDICATION DEVICE (SID) ON A7

To receive an update on the request submitted for permission for a SID on the A7 (west of the Esk bridge) after the previous request in 2020 was not supported by the CRASH team.

13.2 M6 JUNCTION 45

To consider requesting improvements to junction 45 following the recent fatality.

13.3 REPLACEMENT FENCING AT A6071 & A7, LONGTOWN

To consider sending a letter of support for replacement fencing adjacent to Tollbar Cottage and Sandbed Farm, Longtown. Councillor Bundred to report further at the meeting.

14. USE OF PERSONAL EMAIL ADDRESSES

To receive an update from the Clerk.

15. CALC

To note that all CALC emails have been circulated to members. Emails requiring a decision are as follows:-

15.1 D-DAY 80 – To consider taking part.

15.2 HOW TO DECLARE A CLIMATE AND ECOLOGICAL EMERGENCY – To consider.

16. CORRESPONDENCE RECEIVED BY THE CLERK

To note items of correspondence received since the last meeting requiring a decision:-

None at time of agenda publication.

17. AGENDA ITEMS FOR NEXT MEETING

To submit items for the next meeting and note that any further items for consideration should be submitted to the Clerk on or before 6th November 2023.

- Budget 2024/25 and Precept.

18. DATE OF NEXT MEETING

Monday 13th November 2023 – Moat Village Hall, 7.30pm.

KIRKANDREWS ON ESK PARISH COUNCIL

MINUTES of the MEETING of KIRKANDREWS ON ESK PARISH COUNCIL held in MOAT VILLAGE HALL on MONDAY 10th JULY 2023 at 7.30pm.

PRESENT: Cllrs W. Bundred (Chairman), P. Armstrong, Z. Armstrong, S. Richardson, and D. Wilson.

IN ATTENDANCE: Clerk
Cumberland Councillor T. Pickstone

029/23 APOLOGIES FOR ABSENCE

RESOLVED to note apologies for absence were received and accepted from Councillors Cragg and Wallis.

030/23 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

031/23 DECLARATIONS OF INTEREST

RESOLVED to note there were no declarations of interest made.

032/23 MINUTES

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 15th May 2023, confirmed as a true and accurate record.

ACTION: WB

033/23 PUBLIC PARTICIPATION SESSION –

033/23.1 PUBLIC PARTICIPATION

RESOLVED to note there were no members of the public present.

033/23.2 CUMBERLAND COUNCILLOR REPORT

RESOLVED to note that Cumberland Councillor Pickstone updated members on the following:-

- Cumberland Council – starting to get organised, community panels agreed to develop community priorities. Councillor Pickstone had £5k grant availability for his ward area.
- Longtown Place Plan – Council had engaged consultants to take ideas to develop into business cases and see which of those could be moved forward. Local expectations were high which was a worry as £3 million on large scale projects does not last long.

RESOLVED to note that highway concerns regarding the fallen stone at Plumpe bridge and requested grit bins for the parish had been passed to Councillor Pickstone.

034/23 REPRESENTATIVES' REPORTS

RESOLVED to note that Councillor Bundred reported on the following:-

- **CUMBRIA BROADBAND OUTREACH** – Rural broadband should be completed by 2026.

Signed (Chairman).....

Date.....

035/23 TOWN AND COUNTRY PLANNING

Applications for planning consent were considered.

RESOLVED to advise Cumberland Council of the Council's comments as follows:-

035/23.1 FRANKSTOWN, LONGTOWN (23/0455) – Incorporation of adjoining barn to be used as additional living accommodation on ground floor; erection of porches to north and south elevations; reconfiguration of existing living accommodation; change from pitched roof to higher hipped roof on existing east extension; use of detached barn from domestic storage to domestic garaging.

Support the application.

ACTION: Clerk

RESOLVED to note that as email responses were received from only 2 councillors, that no comments were submitted on the following applications.

035/23.2 JOHN DAVIDSON PIPES LTD., TOWNFOOT, LONGTOWN (23/0281) – Full exterior and interior upgrade comprising brickwork over clad with a composite cladding system; new openings formed and new glazing and doors throughout; insulation package added; realignment of the car park entrance.

035/23.3 BOBBYS FIELD, GAITLE BRIDGE, GAITLE, LONGTOWN (23/0388) – Removal of condition 1 (occupancy restriction) of previously approved application 08/0349 to allow unrestricted occupancy of the property.

036/23 FINANCIAL MATTERS**036/23.1 BANK RECONCILIATION to 27.06.23**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statements.

RESOLVED to receive and note the bank reconciliation and balances to 27th June 2023 of £26,594.01.

036/23.2 EXPENDITURE TO APPROVE

RESOLVED to authorise the following expenditure for payment:-

- | | | |
|-----------|-----------------------------------|------------------------|
| • £240.00 | HMRC - PAYE | – cheque number 101082 |
| • £641.40 | A. Riddell – net wage to 31.07.23 | – cheque number 101083 |
| • £450.00 | R. Farrimond – play area repairs | – cheque number 101084 |
| • £85.04 | One.com (A Riddell) – website | – cheque number 101085 |

036/23.3 MONITORING REPORT

RESOLVED to note the monitoring report detailing income and expenditure to 30th June 2023 against the budget.

037/23 SPEED INDICATION DEVICES (SIDS)

Councillor Bundred reported that the SID would need to be returned to Elan City and removal would be organised in due course.

RESOLVED to note the report.

ACTION: WB

Signed (Chairman).....

Date.....

038/23 COMMEMORATIVE SEATING AND PLAQUES

The 3 commemorative seats had been delivered and were currently stored at the Chairman's property.

RESOLVED after discussion, that:-

038/23.1 Cut n Edge would install the benches at a cost of £290.00 plus materials. Installation at Kirkandrews Church was still to be confirmed by the PCC.

038/23.2 The Clerk would order 2 A5 plaques to commemorate the Platinum Jubilee and the Coronation. Councillors Bundred and Wilson to confirm designs.

ACTION: Clerk/WB/DW

039/23 BUS SHELTERS

RESOLVED to note that the perspex had not yet been installed and that Councillor Z. Armstrong would look for a local joiner and pass details to the Clerk.

ACTION: ZA/Clerk

040/23 HIGHWAY ISSUES –

Members considered the following highway issues:-

040/23.1 OVERHANGING VERGES

RESOLVED to note the response from highways relating to the area on the left hand side of the road towards Longtown as you leave Moat (*We can confirm that Cumberland Council are currently carrying out tree inspections in line with our three-year inspection schedule. Work is identified and prioritised as part of this process. The high priority defects will be dealt with first and in subsequent years we will deal with the lower priority defects as budget allows. We do not have a timescale for when any works are carried out, but it will be between September and March to work around the bird nesting season each year*); that the Clerk would report another area of overhanging verge towards Penton approximately half a mile outside of Moat.

ACTION: Clerk

040/23.2 DOUBLE WHITE LINES ON A7

RESOLVED to note that a request for double white lines along the A7 near the Glinger junction was passed to Cumberland Councillor Pickstone to progress.

ACTION: TP

040/23.3 SPEED INDICATION DEVICE (SID) ON A7

RESOLVED that the Clerk would email a request for reconsideration of installation of a SID on the A7, west of Esk Bridge, following a previous request in 2020 being turned down by the CRASH team to a highways contact, the police and Cumberland Councillor Pickstone.

ACTION: Clerk

041/23 USE OF PERSONAL EMAILS

The Clerk reported on the use of personal emails for council business.

RESOLVED that the Clerk would circulate information from the Information Commissioner's Office and the matter would be on the next agenda.

Signed (Chairman).....

Date.....

042/23 CALC

RESOLVED to note that all CALC emails had been circulated to members and that the following required a formal decision:-

042/23.1 PLAN BEE

RESOLVED that the parish council would sign up to the Cumbria Wildlife Trust's Plan Bee pledge by:-

- Reducing, and where possible, avoiding, the use of pesticides on our land
- Supporting and/or working with our community to create a pollinator friendly environment

ACTION: Clerk

043/23 CORRESPONDENCE RECEIVED BY THE CLERK –

RESOLVED to note that all correspondence had been circulated to members and that none required a formal decision.

044/23 AGENDA ITEMS FOR NEXT MEETING

- Solway Moss (response from Edwin Thompson regarding restoration work, if received)
- Use of personal email addresses

RESOLVED to note that any further items for consideration should be submitted to the Clerk on or before 4th September 2023.

045/23 DATE OF NEXT MEETING

Monday 11th September 2023, Moat Village Hall, 7.30pm.

Meeting closed at 8.37pm.

Signed (Chairman).....

Date.....

KIRKANDREWS ON ESK PARISH COUNCIL

BANK RECONCILIATIONS AT 30th AUGUST 2023

Barclays Community Account - 40548464

Balance b/f at 29/06/23	25,800.27		
Income	0.00	Expenditure	1,600.64
		Balance c/f	24,199.63
	<u>25,800.27</u>		<u>25,800.27</u>

Bank Reconciliation

Balance per statement @30.8.23 24,383.83

Less o/s cheques

Ward Signs	101086	184.20	
		<u>184.20</u>	
		<u>24,199.63</u>	

Income

Date	£
	<u>0.00</u>

Expenditure

Date	Detail	£
10.7.23	A Riddell	641.40
10.7.23	HMRC	240.00
10.7.23	R Farrimond	450.00
10.7.23	One.com	85.04
25.8.23	Ward Signs	184.20
		<u>1,600.64</u>

Barclays Business Saver Account - 40548472 -

Balance b/f at 29/06/23	793.74		
		Expenditure	0.00
Interest rec'd		Balance c/f	793.74
	<u>793.74</u>		<u>793.74</u>

BANK BALANCES

	B/F	C/F
Community Account - 40548464	25,800.27	24,199.63
Business Saver Account - 40548472	793.74	793.74
£	<u>26,594.01</u>	<u>24,993.37</u>

I certify that I have checked the above figures and am satisfied, to the best of my belief and knowledge, that they accurately represent the financial position of the Parish Council at the date indicated.