

## KIRKANDREWS ON ESK PARISH COUNCIL

**MINUTES of the MEETING of KIRKANDREWS ON ESK PARISH COUNCIL held in MOAT VILLAGE HALL on MONDAY 13th SEPTEMBER 2021 at 7.30pm.**

**PRESENT:** Cllrs W. Bundred (Chairman), Z. Armstrong, A. Hill, S. Richardson, J. Rutherford and D. Wilson.

**IN ATTENDANCE:** Clerk

### 051/21 APOLOGIES FOR ABSENCE

**RESOLVED** to note apologies for absence were received and accepted from:-  
Councillors P. Armstrong and Cragg.  
City Councillor Shepherd and County Councillor Tarbitt also submitted apologies.

### 052/21 REQUESTS FOR DISPENSATION

**RESOLVED** to note that no requests for dispensation were received.

### 053/21 DECLARATIONS OF INTEREST

**RESOLVED** to note that the following declarations of interest were made:-  
Councillors Z. Armstrong and Wilson declared a pecuniary interest in item 057/21.2

### 054/21 MINUTES

#### 054/21.1 MINUTES OF THE MEETING HELD ON 12TH JULY 2021 WERE SUBMITTED.

**RESOLVED** to authorise the Chairman to sign the minutes of the meeting held on 12th July 2021, confirmed as a true and accurate record.

**ACTION:** WB

### 055/21 PUBLIC PARTICIPATION SESSION -

#### 055/21.1 PUBLIC PARTICIPATION

Members of the public were invited to make representations to the Council in relation to any item on the agenda.

**RESOLVED** to note there were no members of the public present.

#### 055/21.2 CITY AND COUNTY COUNCILLOR REPORTS

**RESOLVED** to note there were no reports submitted from City or County Councillors.

### 056/21 REPRESENTATIVES' REPORTS

**RESOLVED** to note that Councillor Bundred reported on the following:-

- CPCA meeting and AGM including a talk from Jason Gooding and Cllr. John Mallinson, Carlisle City Council, on single authority reorganisation.
- Hallburn Grant Panel - decisions could not be disclosed at the time of the meeting.
- Beck Burn Education Grant Panel – currently only open to individuals.

## 057/21 TOWN AND COUNTRY PLANNING – APPLICATIONS -

Applications for planning consent were considered/ratified.

**RESOLVED** to advise the appropriate Planning Authority of the Council's comments as follows:-

**057/21.1 THE FIRS, ENGLISHTOWN, LONGTOWN (21/0804)** – Erection of proposed side extension to provide new entrance hallway, laundry room and double garage.

No observations.

**RESOLVED** to ratify the following submissions:-

**057/21.2 LAND ADJACENT FOREST GATE, BLACKBANK, LONGTOWN (21/0617)** – Erection of 1 dwelling (outline)

This area has a very high water table and more building will increase the runoff amount of water which could cause flooding of neighbouring ground. The ground has standing water at the moment, this is in a very dry period. This could make providing adequate sewage facilities for the new build extremely difficult.

Requirements for the provision of other services, e.g., mains water, electricity etc., should also be considered and whether the existing infrastructure is able to provide them.

A nearby planning application at L/A Riyadh, Blackbank (17/0832) was made recently which had 13 constraints and was refused permission. The same constraints should be taken into consideration for this particular application.

**057/21.3 LAND ADJACENT RICHARDSON HOUSE, GRETNALANING, MILL HILL, GRETNALANING (20/0586)** – Creation of a lorry park up to 40 spaces including conversion of existing buildings to provide welfare facilities and storage unit; erection of commercial vehicles maintenance building and associated preparation yard; installation of 2.5m high acoustic fence (bund).

The Parish Council stands behind its original objections to this application, in the main, that the area is absolutely not suitable for the proposed use.

The road system is inadequate for the required volume and nature of the HGV vehicles with access to and from the motorway and the infrastructure and services of the surrounding area is completely unsuitable for a venture of this nature and scale.

It would also be detrimental to the environment, potentially to health (increased air pollution); and light pollution is already known to reduce numbers of sensitive night-flying insects and to confuse birds' breeding and feeding patterns, contributing to a fall in numbers.

Now new studies show that the bright LED lighting being installed instead of yellower sodium lights in many areas - and many homes - is catastrophically damaging to moths and other insect life and subsequently the birds, bats and other creatures that feed on them. Nature Recovery is supposed to be government policy, so this should be taken into consideration.

**ACTION:** Clerk

## 058/21 NOTIFICATION OF DECISIONS

**RESOLVED** to note a Report by the Clerk advising members of the decisions of the appropriate planning authority on applications on which the parish council had previously commented.

**RESOLVED** that after attending the recent development control committee meeting, that Councillors Rutherford and Hill would collate concerns regarding the discussion and outcome of planning application 20/0586 which the Clerk would then submit in writing to Jason Gooding, Carlisle City Council.

**059/21 FINANCIAL MATTERS****059/21.1 BANK RECONCILIATION to 27.08.21**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statements.

**RESOLVED** to receive and note the bank reconciliation and balances to 27<sup>th</sup> August 2021 of £31,983.63.

**059/21.2 EXPENDITURE TO APPROVE**

**RESOLVED** to authorise the following expenditure for payment:-

- £604.80 A. Riddell – Net wage to 30.09.21 – cheque number 101021
- £218.40 HMR&C – PAYE – cheque number 101022
- £640.00 A. Alty – Noticeboard – cheque number 101023

**060/21 GREENMILL AND BLACKBANK BUS SHELTERS**

**RESOLVED** to note that Councillor Shepherd had informed the Clerk that the City Council would clean the shelters, in principle, but he would request written confirmation and circulate to the Clerk.

**ACTION:** Clerk/DS

**061/21 COMMEMORATIVE PLAQUE RE FOOT AND MOUTH**

**RESOLVED** to note that Councillor P. Armstrong reported that the Auction Mart did not want a commemorative plaque on their site.

**062/21 RECLASSIFICATION OF THE C1002 - ROAD FROM A6071 TO SPRINGFIELD**

Consideration was given to requesting highways to reclassify the C1002 from a 'C' road to a 'B' road following concerns raised at the volume of traffic and probable further increase, in particular HGV's, from the agreed lorry park.

**RESOLVED** that the Clerk would write to highways requesting consideration for reclassification of the C1002 to a 'B' road and improved signage.

**ACTION:** Clerk

**063/21 GRIT BINS**

Consideration was given to the provision of additional grit bins around the parish.

**RESOLVED** to note that the Clerk would ask highways for permission to locate grit bins in the following locations and request that highways fill the bins provided:-

- U1001-101 – Entrance to Batenbush and further along the road on the hill
- U1263-101 – Between Blackbank and A6071 junction
- C1010 – Sark Hall to Scottish border

Clerk to confirm with Councillor P. Armstrong whether any grit bins were required near Carwhinley.

**ACTION:** Clerk

**064/21 CLERK'S REPORT**

**RESOLVED** to note the Clerk's Report detailing the following:-

**1 – GREENMILL AND BLACKBANK BUS SHELTERS** – Local contractor confirmed interest in cleaning out the shelters and would also clean the panels at the shelters at Townfoot. Still awaiting a costing.

**2 – PLAY AREA AT BLACKBANK** – Despite sending several reminder emails to the MOD representative, there had been no update received. The matter remained the same as of the email received in March 2021 – ‘the matter is sitting with site management at Longtown and they need to decide how they wish to proceed’.

**RESOLVED** that Councillor Hill would try other MOD contacts for a response.

**ACTION:** AH

**3 – NOTICEBOARD AT MOAT** – Contractor confirmed that the noticeboard should be installed on the 18/19<sup>th</sup> September 2021.

**4 – JUBILEE BEACON** – Still awaiting confirmation from the PCC regarding a beacon being placed at the cairn near the church for the Queen’s platinum jubilee.

**5 - FINGERPOST** – Repairs were required to the collar of the fingerpost at Moat. The matter was reported to highways and the damaged pieces had been collected for repair.  
NB: Highways had referred the repair to an outside contractor specialising in fingerpost repairs.

#### 065/21 CALC

The following correspondence from CALC was received and noted:-

- 065/21.1 LOCAL GOVERNMENT REORGANISATION
- 065/21.2 HEALTH AND DISABILITY GREEN PAPER
- 065/21.3 COMMUNICATING ISSUES AROUND CLIMATE CHANGE
- 065/21.4 DEVELOPING YOUR SKILLS
- 065/21.5 PARISH COUNCIL APOLOGIES
- 065/21.6 PARISH SURVEY RESULTS
- 065/21.7 BANKS CAMPAIGN UPDATE
- 065/21.8 NW COASTAL ACCESS UPDATE
- 065/21.9 ZCCP NEWSLETTER AND UPDATES
- 065/21.10 NALC POLCY CONSULTATION BRIEFING
- 065/21.11 HEALTHWATCH CUMBRIA VACCINATION SURVEY

#### 066/21 CORRESPONDENCE RECEIVED BY THE CLERK –

**RESOLVED** to note the following correspondence had been received: -

- 066/21.1 LOCAL GOVERNMENT RESTRUCTURING - Letter from Neil Hudson MP.
- 066/21.2 CONNECTING CUMBRIA NEWSLETTER - August 2021

#### 067/21 LITERATURE AVAILABLE FROM CLERK –

- 067/21.1 NOTICE OF EXECUTIVE KEY DECISIONS – 30th July and 27<sup>th</sup> August 2021.

**068/21 AGENDA ITEMS FOR NEXT MEETING**

- **PLAY AREA** – To receive an update on confirmation of siting a play area at Blackbank.
- **GREENMILL AND BLACKBANK BUS SHELTERS** – To receive an update on future cleaning.
- **BORDER BETWEEN THE RIVERS ESK AND SARK** – To ascertain responsibility for marking and maintenance of the border.
- **RESTORATION OF SOLWAY MOSS** – To receive a report from Councillor Wilson on the restoration of Solway Moss.

Any further items for consideration should be submitted to the Clerk on or before 1st November 2021.

**069/21 DATE OF NEXT MEETING** - Monday 8th November 2021, Moat Village Hall, 7.30pm.

Meeting closed at 8.35pm

DRAFT

## TOWN AND COUNTRY PLANNING NOTIFICATION OF DECISIONS

### 1. SUMMARY OF REPORT

This report advises members of the decisions of the appropriate planning authority on applications on which the Parish Council has previously commented.

### 2. RECOMMENDATIONS

That the Council **NOTES** the information.

### 3. REPORT

Members are asked to note that Carlisle City Council has advised of their decisions on planning applications on which the Parish Council has already commented as follows:-

Location	Proposal	Decision
The Firs, Englishtown, Longtown	Erection of proposed side extension to provide new entrance hallway, laundry room & double garage	Granted subject to conditions regarding commencement of development, approved documents & use of the premises.
Land adjacent Forest Gate, Blackbank, Longtown	Erection of 1 dwelling.	Permission refused. Application would conflict with policies HO2, HO6 and SP2 of the Carlisle District Local Plan 2015-30, and with paragraph 79 of the National Planning Policy Framework.

KIRKANDREWS ON ESK PARISH COUNCIL

BANK RECONCILIATION AT 29th SEPTEMBER 2021

Barclays Community Account - 40548464

Balance b/f at 27/08/21	31,193.32		
Income	0.00	Expenditure	1,463.20
		Balance c/f	29,730.12
	<u>31,193.32</u>		<u>31,193.32</u>

Bank Reconciliation

Balance per statement @ 29.09.21 29,948.52

Less o/s cheques

HMR&C	218.40	
	<u>218.40</u>	
	<u>29,730.12</u>	

Income		Expenditure			
Date	£	Date	Detail	£	
		13.9.21	A Riddell	604.80	
		13.9.21	HMR&C	218.40	
		22.9.21	A. Aalty	640.00	
	<u>0.00</u>			<u>1,463.20</u>	

Barclays Business Saver Account - 40548472 -

Balance b/f at 27/08/21	790.31		
		Expenditure	0.00
Interest rec'd 6.9.21	0.02	Balance c/f	790.33
	<u>790.33</u>		<u>790.33</u>

BANK BALANCES

	B/F	C/F
Community Account - 40548464	31,193.32	29,730.12
Business Saver Account - 40548472	790.31	790.33
£	<u>31,983.63</u>	<u>30,520.45</u>

I certify that I have checked the above figures and am satisfied, to the best of my belief and knowledge, that they accurately represent the financial position of the Parish Council at the end of the month indicated.

# KIRKANDREWS ON ESK PARISH COUNCIL - DRAFT BUDGET STATEMENT FOR 2022/2023

PRECEPT INCREASE		5%	2%	1%	NIL	ACT/PROJ		2020/21	2019/20
		DRAFT	DRAFT	DRAFT	DRAFT	BUDGET	TO DATE/PER RDGT		
RECEIPTS		2022/23	2022/23	2022/23	2022/23	2021/22	2021/22		
Precept		8895.00	8640.00	8556.00	8471.00	8471.00	8471.00 A	8076.00	8471.00
Parish Grant									
Neighbourhood Forum									
City/County Councillor grants									
CPCA Grant									
Other Grants								1500.00	5462.00
Grants for Superfast Broadband Project									
Interest received	Estimate	0.12	0.12	0.12	0.12	0.55	0.12 P	0.36	1.45
BB Wind farm grant for distribution	Estimated at 1% increase	5366.54	5366.54	5366.54	5366.54	5200.00	5313.41 A	5279.35	5211.23
County Council grant									
VAT Received/to reclaim							63.97 P	1860.00	112.80
		<u>14261.66</u>	<u>14006.66</u>	<u>13922.66</u>	<u>13837.66</u>	<u>13671.55</u>	<u>13848.50</u>	<u>16715.71</u>	<u>19258.48</u>
PAYMENTS									
Salaries	2% est increase	4545.00	4545.00	4545.00	4545.00	4456.00	4455.36 P	4219.87	4616.46
Grass Cutting	Possible increase	1000.00	1000.00	1000.00	1000.00	975.00	930.00 A	930.00	850.00
Admin/stny/phone/office	As previous year	275.00	275.00	275.00	275.00	275.00	275.00 PB	199.24	336.66
Village Hall Grants	Removed - can use BB	0.00	0.00	0.00	0.00	250.00	0.00 P	0.00	0.00
Other grants/donations	Estimate	75.00	75.00	75.00	75.00	75.00	75.00 PB	0.00	89.02
Members	Agreed to leave out from 2019/20							0.00	0.00
Subscriptions	As previous	100.00	100.00	100.00	100.00	100.00	100.00 PB	0.00	0.00
Insurance	Small increase	205.00	205.00	205.00	205.00	200.00	195.00 P	189.31	185.77
Advertising	Estimate	350.00	350.00	350.00	350.00	350.00	314.07 A	310.76	307.95
Training	Contribution to Clerk's CILCA	100.00	100.00	100.00	100.00				
Audit Fees	Reduced assuming inc/exp under £25k	75.00	75.00	75.00	75.00	275.00	75.00 A	275.00	375.00
IT/computer									
Bus shelter maintenance	As previous	250.00	250.00	250.00	250.00	250.00	250.00 PB		692.24
Burial ground maintenance	Agreed to leave out from 19/20								
Calm near churchyard	As previous	50.00	50.00	50.00	50.00	50.00	50.00 PB		
Information Commissioner/DPO	As previous	35.00	35.00	35.00	35.00	35.00	35.00 A	35.00	35.00
Noticeboards/signpost restoration									
Parish Plan/newsletter costs	Newsletter printing est	100.00	100.00	100.00	100.00	100.00	100.00 PB		
Playground	As previous	500.00	500.00	500.00	500.00	500.00	500.00 PB	50.00	440.00
s137 - wreath	As current year costs	23.00	23.00	23.00	23.00	23.00	23.00 P	23.00	23.00
Jubilee Celebrations/medals	TO DISCUSS								
Superfast BB Projects									16368.50
Trees at Kettleholm									
Tree risk assessment/mnce	As previous year	500.00	500.00	500.00	500.00	500.00	500.00 PB		
BB Wind farm grants redistribution	As estimated income	5366.54	5366.54	5366.54	5366.54	5200.00	310.00 TD	4218.95	1560.00
Website	Estimate of ongoing costs	75.00	75.00	75.00	75.00	50.00	69.87 A	8.26	
SID maintenance	TO DISCUSS - estimated	250.00	250.00	250.00	250.00				
Assets								8700.00	
Misc repairs	As previous	150.00	150.00	150.00	150.00	150.00	150.00 PB		
Vat							63.97 TD	1790.00	70.00
		<u>14024.54</u>	<u>14024.54</u>	<u>14024.54</u>	<u>14024.54</u>	<u>13814.00</u>	<u>8471.27</u>	<u>20949.39</u>	<u>25949.60</u>

NB: Any grants applied for would increase both income and expenditure levels but would equal each other out.

NB: Items marked PB in red will probably NOT be an expense this year but I have included them just in case

NB: Need to discuss a contribution to CILCA (Clerk will report at meeting) and any Jubilee celebrations - funding could come from community pot reserves??

NB: SIDS maintenance - this was agreed to be included but doesn't seem to be going anywhere at the minute - needs considered

Opening Balance at 1st April 2021	20436.43			
Add draft income	13848.50			
Less draft Expenditure	(8,471.27)			
Less Superfast BB funds/other reserves remaining to be ring-fenced	(17,433.99)			
Draft Balance at 31 March 2022	<u>8379.67</u>			
Increase to Precept	0%	1%	2%	5%
Draft opening Balance at 1st April 2022	8,379.67	8,379.67	8,379.67	8,379.67
Draft Income	13,837.66	13,922.66	14,006.66	14,261.66
Less draft expenditure	(14,024.54)	(14,024.54)	(14,024.54)	(14,024.54)
Draft Balance at 31st March 2023	<u>8,192.79</u>	<u>8,277.80</u>	<u>8,361.81</u>	<u>8,616.84</u>

## GENERAL RESERVES BALANCE

General Reserves are funds which do not have any restrictions on their use. They cushion the impact of uneven cash flows, offset budget requirements, if necessary, or can be held in case of unexpected events or emergencies. Setting the level of General Reserves should be agreed with the Annual Budget.

(March 2021 edition) advises:

The generally accepted recommendation with regard to the appropriate minimum level of a Smaller Authority's General Reserve is that this should be maintained at between three (3) and twelve (12) months Net Revenue Expenditure (NRE). NRE (subject to any planned surplus or deficit) is effectively Precept/Levy less any loan repayment and/or amounts included in Precept/Levy for Capital Projects and transfers to Earmarked Reserves. The reason for the wide range (3 to 12 months) is to cater for the variation in sizes of individual authorities. The smaller the authority the closer the figure should be to 12 months NRE, the larger the authority, the nearer to 3 months.